

Registering a Charity with the Charity Commission: What We Need

TICK BOX

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|-----|---|--------------------------|
| 1. | Charity name and working name | <input type="checkbox"/> |
| 2. | Charity's public address | <input type="checkbox"/> |
| 3. | Address charity works from (if different) | <input type="checkbox"/> |
| 4. | Main contact details (including email) at charity | <input type="checkbox"/> |
| 5. | Charity website details | <input type="checkbox"/> |
| 6. | Charity bank account details (sort code,
account name, account number, bank address) | <input type="checkbox"/> |
| 7. | Latest Bank Account statement | <input type="checkbox"/> |
| 8. | Letters pledging funds to the charity from donors of grants which
together total more than £5,000 per annum –if a non CIO application
(If no bank account has been set up) | <input type="checkbox"/> |
| 9. | Details of financial year start date and end | <input type="checkbox"/> |
| 10. | Anticipated year to date income | <input type="checkbox"/> |



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| 11. Governing documents
(Memorandum and Articles of Association/Trust Deed) | <input type="checkbox"/> |
| 12. Details of each trustee (full title, full name,
home address, telephone number, email, date of birth, details of
what other charities they are trustees of) | <input type="checkbox"/> |
| 13. Child Protection Policy | <input type="checkbox"/> |
| 14. Vulnerable Adults Policy | <input type="checkbox"/> |
| 15. Supporting documentation for the charity application
(business plan, annual statement etc) | <input type="checkbox"/> |
| 16. Details as to whether any Trustees will be remunerated or provide paid
services to the Charity | <input type="checkbox"/> |
| 17. Please specify where your income will come from (public donations etc) | <input type="checkbox"/> |

THANK YOU